PAYMENT POLICY



15959 NW 15th Avenue, Miami, FL 33169 Phone: 305-751-1234 Fax: 305-751-1298 DISCOUNT DEADLINE: FEBRUARY 25, 2020 **MRO & Flight Operations IT Conference**

March 11 - 13, 2020 Hilton Miami Downtown

Expo will deliver on Tuesday, March 10, 2020 between 12noon and 3:00pm. Expo will pick up on Thursday, March 12, 2020 at 5:30pm.

NO SERVICES WILL BE RENDERED UNTIL THIS DOCUMENT IS COMPLETED, SIGNED AND RETURNED TO EXPO

ADVANCE AND/OR FLOOR ORDERS: All Orders require ADVANCE PAYMENT for initial estimate of charges for services AND a VALID CREDIT CARD with proper authorization be provided to EXPO. You may prepay with a check written on your company, but a credit card is required by EXPO to ensure any unexpected charges, such as additional freight, clean up costs, etc, are paid at the time the Show closes.

THIRD PARTY ORDERS: If you choose to contract work to a Display or Exhibit house/company and/or require services from EXPO, the Payment Policy presented above shall apply. EXPO must be notified, in writing, from exhibiting company of any other display or exhibit company involved in the set up or breakdown of exhibits. The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf. If a third party is to be invoiced for certain items or services, please complete and submit Expo's Third Party Payment Policy prior to placing order.

DRAYAGE TO WAREHOUSE OR SHOW SITE AND/OR LABOR: EXPO's Payment Policy must be adhered to by Exhibitor prior to any freight being shipped to EXPO. All charges for freight, assembling, disassembling, shipping, handling and any other must be prepaid. If adjustments or additional charges are required at Show Close they will be charged to the enclosed Credit Card provided, unless Exhibitor disputes charges in writing. EXPO is not responsible for any damage or loss of your freight, please secure round trip insurance from your company insurance carrier.

ALL CHARGES: All charges/costs requested by Exhibitor MUST be PAID IN FULL before services are rendered, and any adjustment and/or additional charges must be paid by Show Close. Such costs will be charged to Exhibitor's credit card provided unless prior arrangements have been made. All checks must be drawn on a U.S. bank, and there will be a minimum charge of \$39 for each NSF check written to EXPO.

ADJUSTMENTS: Exhibitors are responsible for ensuring services are rendered as ordered prior to the Show opening. All requests for adjustments must be made on site prior to the Show's closing. EXPO will not be responsible for adjustments after the Show closes unless prior arrangements have been agreed to in writing by EXPO.

SALES TAX: Applicable city, county and state sales tax will apply. If any Exhibitor is exempt from paying sales tax, it is the Exhibitor's responsibility to provide EXPO with its tax exempt number prior to beginning of show.

CANCELLATION POLICY: In the event of a natural disaster, acts of God or terrorists, which result in the cancellation of this event, EXPO will be entitled to a fee equal to the percentage of work completed by EXPO. This percentage will be determined solely by EXPO. In the event the deposit received exceeds the percentage of work completed, EXPO will refund the excess deposit.

COLLECTION POLICY: In the event this contract is turned over to an attorney for collection or dispute, EXPO will be entitled to reasonable attorney fees.

Return via fax 305-751-1298 or email info@expocci.com

We accept American Express, Visa, MasterCard and DiscoverCard for your convenience. No checks will be accepted at show site.

Exhibitor			Booth
Address			
			Country
Phone		Fax	
Email		_ Contact/s	
Credit Card Used Fo	r Payment: No		Expires
Security Code	(The 3 nun	nbers on back of card o	or for Amex the 4 numbers on the front)
Billing Address for cr	edit card:		
City		State	Zip Code
Credit Card Holder (I	Print Name as it appears on	card)	
Card Holder Signatu	re		
exhibitor manual and agrees to	pay all charges as described in Cardholder	r Agreement. All estimated charges	hibitor and has read, understands, and agrees to all forms s must be paid in ADVANCE, AND a valid credit card must Show.

the

RENTAL FURNISHINGS

MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown

DISCOUNT DEADLINE: FEBRUARY 25, 2020

	CH	AIRS		
QTY	ITEM	ADVANCE PRICE	STANDARD PRICE	AMOUNT
	Upholstered Arm Chair	\$55.75	\$69.25	
	Upholstered Side Chair	\$50.50	\$66.25	
	Executive Swivel Arm Chair	\$121.75	\$142.75	
	Padded Counter Stool w/Back	\$104.00	\$136.50	
	ACCES	SORIES		
	Chrome Stanchion w/ Black Retractable Belt	\$45.00	\$55.25	
	Velvet Rope - 7' Red	\$66.00	85.50	
	Chrome Stanchion for Velvet Rope	\$34.25	44.50	
	Aluminum Stanchion 8' high	\$30.50	\$32.50	
	Aluminum Stanchion 3' high	\$30.50	\$32.50	
	Crossbar / Tellie	\$30.50	\$32.50	
	Base	\$30.50	\$32.50	
	Easel	\$28.25	\$33.50	
	Wastebasket	\$29.50	\$35.75	
	Adjustable Arm Rack	\$56.75	\$68.25	
	2-Way Waterfall Rack	\$70.00	\$88.00	
	4-Way Arm Rack	\$91.25	\$113.50	
	PEGBOARDS / Pegboards Do NOT in			
	4' X 8' Pegboard - Vertical	\$98.75	\$110.25	
	4' x 8' Pegboard - Horizontal	\$98.75	\$110.25	
	2' x 8' Pegboard - Vertical	\$64.00	\$75.50	
	2' x 8' Pegboard - Horizontal	\$64.00	\$75.50	
	4' x 6' Tackboard	\$98.75	\$110.25	
	SPECIAL	DRAPE	RY	
	Feet of 8' high drapery at \$16.75	per linear foot		
	Feet of 3' high drapery at \$10.50	per linear foot		
	Circle Color: White Grey Red Blue Bl	ack Teal G	Gold Peach	Burgundy

convention

contractors

15959 NW 15th Avenue, Miami, FL 33169

Phone: 305-751-1234 Fax: 305-751-1298

		DRAPED	TABLE	S	
QTY		ITEM	ADVANCE PRICE	STANDARD PRICE	AMOUNT
	2' X 4' TAE	BLES - Standard	\$111.25	\$121.75	
	2' x 6' TAE	LES - Standard	\$122.75	\$146.00	
	2' X 8' TAE	BLES - Standard	\$135.50	\$156.50	
	2' X 4' TAE	BLES - Counter High	\$159.50	\$181.50	
	2' x 6' TAE	LES - Counter High	\$170.00	\$205.75	
	2' X 8' TAE	BLES - Counter High	\$192.00	\$229.75	
		CIRCLE COLO	R OF DR	APE:	
		Red Blue Peach Tea tables above are of vant the fourth side of	I Burgur	ree sides.	
	4TH SIDE	DRAPE	40.75	54.00	
		UNDRAPE	D TABL	ES	
	2' X 4' TAE	BLES - Standard	\$82.75	\$91.25	
	2' x 6' TAE	LES - Standard	\$91.25	\$108.75	
	2' X 8' TAE	BLES - Standard	\$108.75	\$126.00	
	2' X 4' TAE	BLES - Counter High	\$117.25	\$134.75	
	2' x 6' TAE	LES - Counter High	\$126.00	\$152.00	
	2' X 8' TAE	BLES - Counter High	\$142.75	\$169.25	
	R		STAL TA	ABLES	
	Round Tal	ole - 30" x 30" high	\$146.00	\$184.75	
	Round Tal	ole - 30" x 42" high	\$173.25	\$214.25	
		TABLE	RISERS		
	4' x 8" x 8"	One Step Riser	\$48.25	\$66.25	
			+		+

4' x 8" x 8" One Step Riser	\$48.25	\$66.25	
4' x 8" x 16" Two Step Riser	\$61.00	\$72.50	
6' x 8" x 8" One Step Riser	\$61.00	\$72.50	
6' x 8" x 16" Two Step Riser	\$71.50	\$89.25	

Sub Total	\$_
-----------	-----

7% Sales Tax \$_____

Grand Total \$_____

Company Name: ____

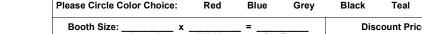
Booth #:

Please return via fax along with Payment Policy form to 305.751.1298 or email to info@expocci.com

CARPETING & FLOORING

MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown



contractors

BOOTH DIMENSIONS

What is your booth size (ft.) _____ X ____ = ____ Sq. Ft.

Prices quoted below include installation and taping of front edge only. All rental carpet is delivered clean to your booth space, but during setup, carpet may become dirty. Please order cleaning service at least once

15959 NW 15th Avenue, Miami, FL 33169 Phone: 305-751-1234 Fax: 305-751-1298

before show opening.

FEBRUARY 25, 2020

DISCOUNT DEADLINE:



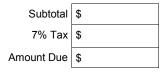


ease Circle Color Choice:	Gray Teal	Black	Burgundy Blue	Red	
Qty.	ltem		Discount Price	Regular Price	Amount
	10' x 10'		\$116.50	\$140.75	
	10' x 20'		\$233.00	\$291.50	
	10' x 30'		\$349.50	\$422.25	
	10' x 40'		\$466.00	\$563.00	

EXPO CLASSIC CARPET

EXPO CUSTOM CUT CARPET						
Please Circle Color Choice: Red Blue Grey Black Teal Burgundy						
Booth Size: x = Length Width Sq. Ft.	Discount Price	Regular Price	Amount			
Do you want Expo Classic Carpet	\$4.00	\$5.00				
Do you want Expo Plush Carpet	\$5.00	\$5.50				

	PADDING & VISQUEEN					
Sq. Ft.	Item	Discount Price	Regular Price	Amount		
	1/2" Padding	\$1.00	\$1.25			
	1" Padding	\$1.50	\$2.00			
	Visqueen	\$0.50	\$1.00			



Company Name:

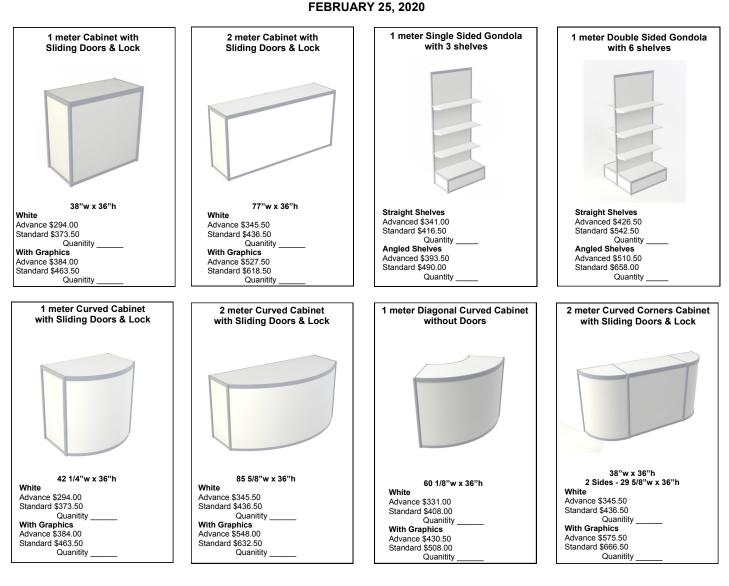
Booth #:



ACCESSORIES 1

MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown



DISCOUNT DEADLINE:

Send the files to print in one of these formats: EPS, PDF, TIFF, JPEG (High Quality).

- Convert all fonts to outlines.
- Send Graphic Files to info@expocci.com

SUB-TOTAL	
7% SALES TAX	
TOTAL	

Exhibitor

_ Booth

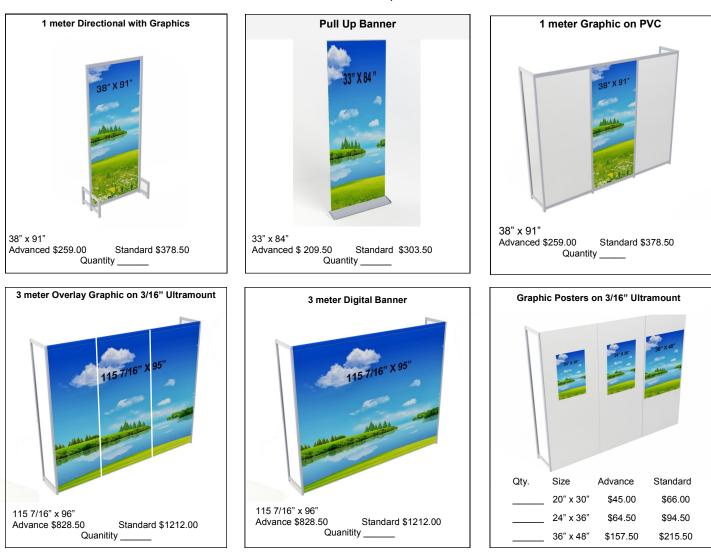
ACCESSORIES 2

MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown



15959 NW 15th Avenue, Miami, FL 33169 Phone: 305-751-1234 Fax: 305-751-1298



DISCOUNT DEADLINE: FEBRUARY 25, 2020

• Send the files to print in one of these formats: EPS, PDF, TIFF, JPEG (High Quality).

- Convert all fonts to outlines.
- Send Graphic Files to info@expocci.com

SUB-TOTAL	
7% SALES TAX	
TOTAL	

Exhibitor

Booth _

ACCESSORIES 3

MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown



15959 NW 15th Avenue, Miami, FL 33169 Phone: 305-751-1234 Fax: 305-751-1298

FEBRUARY 25, 2020 Free Standing Chrome Grid 1/2 meter Tower Showcase 1 meter Tower Showcase Literature Rack 1 light in the top 2 lights in the top 1 meter x $\frac{1}{2}$ meter x 1.8 meter high ¹/₂ meter x ¹/₂ meter x 1.8 meter high 2'W x 8'H 11"L x 15"D x 60"H Advanced \$396.75 Advanced \$ 496.75 Advanced \$307.00 Advanced \$160.00 Standard \$466.75 Standard \$186.00 Standard \$566.75 Standard \$395.00 Quantity Quantity Quantity Quantity White Wooden Folding Chair **Chrome Square Table** Black Leather Chair Black / White Arm Light w/Bulb Arm lights only fit our custom booths. Black Arm Light Advance \$65.00 Standard \$80.00 Quanitity 30" x 30" x 30" White Arm Light Advanced \$150.00 Advanced \$75.00 Advanced \$75.00 Advance \$75.00 Standard \$175.00 Standard \$90.00 Standard \$95.00 Standard \$90.00 Quanitity Quanitity Quanitity Quanitity

DISCOUNT DEADLINE:

Electric is NOT included. You MUST order from the electrical contractor. SUB-TOTAL 7% SALES TAX TOTAL

Exhibitor

Booth

SIGNS & GRAPHICS

MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown

"EXPO convention contractors

15959 NW 15th Avenue, Miami, FL 33169 Phone: 305-751-1234 Fax: 305-751-1298

DISCOUNT DEADLINE: FEBRUARY 25, 2020

EXPO GRAPHICS & SIGNS ORDER FORM

We at EXPO, are committed to exceptional service to our clients from inception to production. Dynamic signage and stunning graphics makes a lasting impression and a more successful meeting.

Send your PRINT READY ARTWORK and complete the below information to have your graphics & signs delivered right to your booth.

Advance Orders	Late Orders	Size	Qty.	Horizontal	Vertical	Easel Back add \$6	Total \$
\$26.25	\$47.25	8.5" x 11"					
\$52.50	\$78.75	22" x 28"					
\$105.00	\$136.50	28" x 44"					
\$157.50	\$215.25	36" x 48"					
Banners are \$10.50 per square foot & come with Grommets. (\$100 min)							

All signs come mounted on 3/16" foam core.

Please call for quote on dimensions of graphics not shown above. Contact us with questions at 305.751.1234

For basic Black Text on White Sign Copy....Please print clearly

HOW TO SUBMIT YOUR ARTWORK:

Expo uses HP 5000 Series large format printers using Onyx RIP software. We use Windows XP computers. All files should be saved for PC format. No MAC files are accepted.

EPS & AI formats:

We use Illustrator CS5 to read eps. & ai. files Check & make sure that all graphic elements are inside the document box. No clip masks. The document box should be the same size as the image you want printed or reduced in multiple of 2. No bleeds or crop marks. These are outside the document box & would need to be removed before the image enters the RIP process. Only Illustrator "crop area make" – "crop area release" function is compatible with Onyx RIP software. Bleeds are added if necessary in the Rip process.

Please convert all fonts to outlines.

TIF & PSD (Photoshop) formats

We use Photoshop CS5 to read TIF & PSD files. For best results images should be at least 72 ppi or greater when viewed close up. If the image is going to be viewed at a distance, lower quality images are ok.*

Problem formats

Word documents Images: Images embedded in Word documents are unsuitable for large format printing. Please try to obtain the original image.

Adobe In Design files: Please convert In Design files to an illustrator or pdf format.

Gif files: The gif format has only 256 colors (8 bit) & require a lot of editing for large format printing.**

Jpg files: jpg is an image compression format. This compression leaves artifacts in the image. Only images that are saved with little or no compression are suitable for large format printing.

* A 300 ppi 8.5" X 11" magazine cover at is only 34 ppi when printed 8 ft tall. This would be ok if viewed at a distance.

** Needs to be converted to 24bit & noise added to reduce banding.

Send graphics file to EXPOCCI@GMAIL.COM and include SHOW NAME, COMPANY NAME & BOOTH

Company Name:

Booth #:

Please return via fax along with Payment Policy form to 305.751.1298 or email to info@expocci.com



MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown

Please indicate number of pieces and the estimated weight:

Weight

Please complete the following info	rmation:
We plan to ship to: Adv	ance Warehouse
We plan to ship on (date):	
Our materials should arrive on (da	te):
Carrier Name:	Pro #:
Origin of Shipment (City, state):	
Please provide a contact name an	d number for any questions EXPO may have in
Regards to this shipment.	
Name:	Phone:

Crates	
Cartons	
Cases	
Carpet	
Miscellaneous	
Total Weig	ıt

Description

COMPUTATION OF MATERIAL HANDLING SERVICES

The following services, whether used completely, or in part, are offered as a package.

When recording weight, round up to the next 100lbs.

For example: 285 lbs. 300lbs/100lbs. = 3 x RATE = \$ Amount or minimum charge, whichever is greater.

Advance Shipment

\$86.00 per CWT

Advance Address is Expo Convention Contractors, Inc. 15959 NW 15th Avenue Miami, Florida 33169-5607

Deadline Date is MARCH 3, 2020 shipments received after this date will incur an additional 25% late handling fee.

200 lbs. minimum charge per shipment

Straight Time Hours

Overtime Hours

of Pieces

Advance Shipment Rates Include: Unloading crated material. Storing at EXPO's warehouse for up to 30 days. Unloading materials and delivery to your booth Removing of empty shipping containers from your booth, storing during show, returning at close of show. Reloading materials onto outbound transportation.

Monday through Friday; 8:00am to 4:30pm

All day Saturday, Sunday & Holidays

Monday through Friday before 8:00am & after 4:30pm

Description	Weight ÷ 100 = CWT	CWT x Price per CWT =	Estimated Total Cost
	÷ 100 =	× \$	
	÷ 100 =	× \$	

Additional Surcharges based on inbound weight.

Warehouse shipment Delivered after the deadline date. Add 25% to above rates. Show Site Shipment Delivered Off Target. Add 25% to above rates.

Overtime. Add 25% to above rates.

When Expo incurs charges for exhibitor freight from the venue, Expo will pass these additional fees to the exhibitor.

EXPO Warehouse Hours are

Monday through Friday; 8:30am to 3:30pm. Holidays excluded.

For Credit card payments, please complete the payment authorization form. Any additional overtime charges will be invoiced at Showsite and are subject to change pending move-in/move-out schedule.

We understand that your calculation is only an estimate. Invoicing will be calculated from actual certified weight ticket or Reweigh ticket on inbound material handling receiving report. Adjustments will be made accordingly. Any adjustments to Charges must be made at show site.

Single pieces weighing more than 5,000 pounds CANNOT be accepted at the warehouse. Loose, easily damaged, uncrated or blanket-wrapped shipments should be shipped directly to the show site.

EXPO is not responsible for any damage or loss of your freight. Please secure round trip insurance coverage from your company insurance carrier.

If you have any questions about material handling, please contact EXPO Convention Contractors, Inc. Exhibitor Service department.

Please complete the following and return to EXPO along with the Shipping Instructions form:

Company Name:		Booth #:
Contact Name:	Phone #:	_ Fax #:
Authorized Signature:	Print Name:	

Signature also indicates you have read and accept the Payment Policy and Terms and Conditions, sign and return to EXPO.

Payment Authorization must be completed and returned with Material Handling worksheet. Other charges may apply, please review Material Handling Information form included in this manual.



MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown

MATERIAL HANDLING INFORMATION & ADDITIONAL CHARGES

SPECIAL HANDLING

Rate as shown on Material Handling Authorization Form

The standard material handling applies to shipments that can be readily handled off or onto a truck using a conventional forklift or pallet jack equipment without re-handling. A special handling charge applies if your shipment requires extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the re-handling of materials

OVERTIME

Surcharge: 25%

Based on show move-in/move-out schedule and/or late driver check-in, an overtime surcharge per occurrence applies to shipments handled at show site during overtime hours. Your advance warehouse shipments may be received during straight time, but due to scheduling conflicts beyond EXPO's control may be moved into the exhibit hall on overtime. Any additional overtime charges will be invoiced at show site and are subject to change pending move-in/move-out schedules. Handling times will be documented on shipping documents. Drivers picking up outbound shipments will be sequenced for loading ONLY after a bill of lading is submitted to the EXPO Service Desk AND the driver has checked in.

LATE SHIPMENTS

Surcharge: 25%

A surcharge will apply to shipments not arriving within the published dates (refer to EXPO Quick Facts page for dates) for advance warehouse or arriving on show site.

UNCRATED SHIPMENTS

Rate as shown on Material Handling Authorization Form

An additional charge of 25% (or as stated on Material Handling Authorization page) of the applicable material handling charge at the time of delivery shall be charged for all loose, uncrated, or unprotected shipments received at the show site docks. The charge is a one-time charge that includes both move-in and move-out of the show, and is based on the weight of the shipment handled.

OFF-TARGET DELIVERIES

Surcharge: 25%

A surcharge will apply if shipment is not delivered (or carrier has not checked in) during assigned target date/time.

PADDED VAN DELIVERIES

Surcharge: \$8.00/CWT

A padded van surcharge applies to van line carriers that transport freight at cubic displacement rates, operate a non-standard dock height equipment, require freight on the truck to be unloaded in a specific order or orientation, or require that freight on the truck be moved to unload the actual delivery.

MARSHALING YARD

Surcharge: Maximum \$20.00

Where EXPO Convention Contractors, Inc. as the show contractor must lease space for marshaling yard operations because no space is provided by the facility, EXPO may charge a fee per shipment processed through the marshaling yard.

REWEIGH OF SHIPMENTS

Surcharge: \$25.00 per forklift load

An additional charge per forklift load will be applied to shipments that have to be reweighed at the dock due to the lack of a certified weight ticket, or an incorrect or understated weight on a delivery document.

EMPTY CRATE STORAGE

Surcharge: \$35.00 per piece

A charge per crate, carton or skid applies when EXPO handles the storage and return of empties from a shipment not received by EXPO and therefore not subject to material handling charges.

Empty crates/cartons are stored in trailers during the show. They are returned in random order after the show closes and the aisle carpet has been picked up.

ENVELOPE DELIVERIES

Surcharge: \$10.50 per envelope During show hours at the show facility, a charge will apply to receiving and delivering envelope packages to your booth.

ACCESSIBLE STORAGE

Surcharge: Based on applicable Labor rate (refer to labor order form)

Accessible storage will be accessible during the show, but not necessarily by exhibitors. There is a one hour labor rate charge for each time the accessible storage is accessed. There will be no charge to return material to the booth at the close of the show.

WAREHOUSE STORAGE

Surcharge: Minimum one-hour labor fee for each trip

Shipments arriving at the warehouse more than 30 days ahead incur storage fees. Transportation of freight to the warehouse after the show at the exhibitor's request incurs "return to warehouse" (RTW) fees and storage fees.

Return to Warehouse Service Fee	Surcharge: \$15.00 per CWT, Minimum \$50.00
(crated materials only, uncrated materials	will not be accepted at warehouse)
Receive & place in storage	Surcharge: \$6.00 per CWT
Storage per month	Surcharge: \$8.00 per CWT, Minimum \$25.00
Remove from storage & load out	Surcharge: \$4.00 per CWT

MOBILE SPOTTING FEE

Surcharge: \$400.00 round trip

Vehicles operated by exhibitors may be allowed on the exhibit hall floor for loading or unloading, if EXPO determines such activity to be operationally feasible and safe. All vehicles operated on the exhibit hall floor must be escorted by EXPO personnel. In such cases, a MOBILE SPOTTING FEE will be charged. All local fire marshal rules and regulations apply. Please call customer service for details.

If you have any questions about material handling, please contact EXPO Exhibitor Sales & Services Department.



MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown

MATERIAL HANDLING Q & A

What is material handling (also referred to as drayage)?

Material handling is the process of unloading your freight from your shipping carrier, either at the warehouse or show site, delivering it to your booth, storing your empty containers (empties) if required, returning of your empties at the close of show, and then reloading your freight back onto your shipping carrier.

What is the definition of "freight"?

Any exhibit materials that are shipped or delivered to the advance warehouse or show facility via shipping carrier, POV, or delivery truck.

What is a "certified weight ticket"?

A printed weight ticket from a scale certified or inspected by a government authority such as the Dept. of Agriculture, indicating the date weighed, the weight of the shipment and the vehicle ID of the unit being weighed.

IMPORTANT FACTS ABOUT ADVANCE SHIPMENTS

All shipments that are addressed to the advance warehouse address (please refer to "Advance Warehouse" shipping labels included in this manual).

EXPO will begin accepting your shipments 30 days prior to first show open day (date may vary depending on show schedule).

The warehouse will receive shipments Monday thru Friday, 8:00am - 3:30pm, excluding holidays.

Shipments must arrive by advance warehouse deadline date to avoid a late surcharge. (Please refer to the "Show Information" page included with this manual for deadline date.) Crates, cartons, skids, fibercases, and carpets can be accepted at the warehouse, but DO NOT ship crates weighing over 5,000 lbs., loose/uncrated shipments and/or machinery to warehouse. You must ship those items direct to show site.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required.

MATERIAL HANDLING CHARGES

What determines how much I'm charged?

Charges are based off the weight from your inbound weight ticket included with your shipment.

How do I calculate material handling charges?

Material handling services, whether used completely, or in part, are offered as a package. When recording weight, round up to the next 100lbs. For example: 285lbs. = 300lbs./100 lbs. = 3 X RATE = \$ Amount or minimum charge, whichever is greater.

Will there be any additional charges?

Additional charges may apply. Please review the Material Handling Authorization form.

LIABILITY INSURANCE

What is and why would I need liability Insurance?

Accidents happen, therefore, most show organizers and facilities require liability insurance. Please refer to your booth contract for exact minimums required.

Please make sure your materials are covered from the moment they leave your company location to the time they return after the close of the show.

What is the difference between material handling and shipping?

Shipping is the process of carrying your shipment from your location, pickup area to its destination and also the process of returning your shipment back to your location after the close of the show. *Material handling* begins at the time your shipment arrives to the docks (please refer to 'What is material handling?" for the full definition.)

Do I need to order a fork lift to unload or reload my freight?

No, please do not order a forklift for unloading/reloading of your materials. It is included in the material handling/drayage fee.

What does CWT mean?

CWT is an acronym for Century Weight, therefore it means per 100lbs.

CRATED~UNCRATED~SPECIAL HANDLING

What are CRATED materials?

Materials delivered that are skidded or in a container that can easily be unloaded/reloaded with no special handling required.

What are UNCRATED materials?

Materials delivered that are loose, pad-wrapped or un-skidded without proper lifting bars and/or hooks.

What Is SPECIAL HANDLING?

Shipments delivered that require extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

IMPORTANT FACTS ABOUT DIRECT SHIPMENTS

What are direct shipments?

All shipments that are addressed directly to the exhibit facility (please refer to "Direct to Show" shipping labels included in this manual).

Shipments must arrive during exhibitor move-in times only. Do not ship direct to show site in advance. If delivery cannot be guaranteed to arrive during exhibitor move-in, shipment must go to advance warehouse.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. **Certified weight tickets required**.

Crates weighing over 5,000lbs. or loose/uncrated shipments must be shipped direct to show site to arrive during exhibitor move-in times.

All shipments must be prepaid, no collect on delivery shipments will be accepted.

OUTBOUND SHIPMENTS

You must complete an EXPO Bill of Lading (BOL) for all outbound shipments. Please come to the Expo Service Desk the last day of the show to settle your account and pick up a BOL.

Upon completion of packing and labeling of your materials, complete the bill of lading with all required information, and return to the Exhibitor Service Desk. If you have questions on how to complete your bill of lading, please ask an EXPO exhibitor service representative located at the exhibitor service desk.

If you are NOT using the designated shipping carrier, you must call your carrier with pick-up information. If your carrier fails to pick up your shipment, EXPO will either reroute your freight through the carrier of our choice or return to the local warehouse (whichever is indicated on your BOL).

ADVANCE SHIPPING LABELS

MRO & Flight Operations IT Conference

From: Company Name:	"expo
Booth #:	contractors
Contact Name:	ADVANCE WAREHOUSE
Contact Phone #:	
To: EXPO Convention Contractors, Inc.	
15959 NW 15th Avenue	
Miami, Florida 33169-5607	
_{For:} MRO & Flight Operations IT Conference	First Day freight can arrive w/o a surcharge: FEBRUARY 10, 2020 Last day freight can arrive w/o a surcharge:
Delivery Hours: M-F 8:30am-3:00pm	MARCH 3, 2020
From:	
Company Name:	"expo
Booth #:	Convention contractors
Contact Name:	ADVANCE WAREHOUSE
Contact Phone #:	
To: EXPO Convention Contractors, Inc.	
15959 NW 15th Avenue	
Miami, Florida 33169-5607	
For: MRO & Flight Operations IT Conference	First Day freight can arrive w/o a surcharge: FEBRUARY 10, 2020
Mixo & Flight Operations IT Comercice	Last day freight can arrive w/o a surcharge: MARCH 3, 2020
Delivery Hours: M-F 8:30am-3:00pm	



CORDOBA... BLACK LEATHER







CM-1 Cordoba Sofa - Black Leather



CM-2 Cordoba Loveseat - Black Leather



CM-3 Cordoba Chair - Black Leather

CM-1 Sofa - Black Leather 80''L x 31''D x 33''H

CM-2 Loveseat - Black Leather 56°L x 31°D x 33°H

CM-3 Chair - Black Leather 33''L x 31''D x 33''H





CONCORD ... WHITE LEATHER



C-4 Concord Sofa - White Leather



C-4C Concord Sofa w/ Charging Console - White Leather





ł

C-5 Concord Loveseat White Leather

C-5C Concord Loveseat w/ Charging Console 4 White Leather



C-6 Concord Chair White Leather

C-4 Sofa - White Leather 79.5"Lx 32"D x 34.5"H

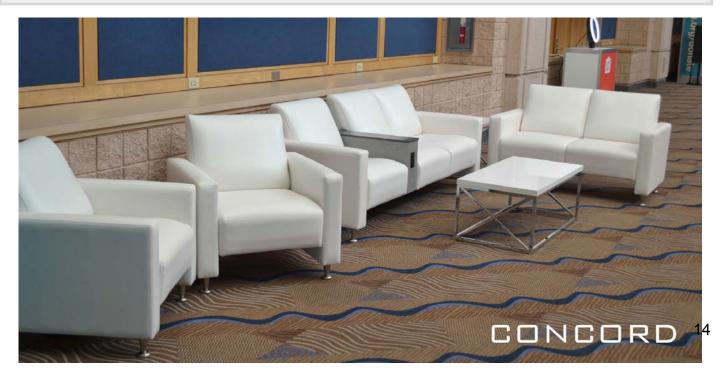
C-4C Sofa - White Leather w/ Charging Console 87''Lx 32''Dx 34.5''H

C-5 Loveseat - White Leather 56''L x 32''D x 34.5''H

w/ Charging Console 63.5"Lx 32"D x 34.5"H

C-5C Loveseat - White Leather

C-6 Chair - White Leather 33"Lx 32"D x 34.5"H





ENCORE ... WHITE LEATHER



H-7 Encore Curve Loveseat White Leather



H-8 Encore Convex Loveseat White Leather



H-9 Encore Wedge Table White Leather - Powered



H-10 Encore Curved Bench White Leather - Powered





H-7 Curve Love Seat - White Leather 67"L x 32"D x 31"H

H-8 Convex Love Seat - White Leather 67"L x 32"D x 31"H H-9 Wedge Table - White Leather 14.5"L x 32"D x 18"H

H-10 Curve Bench - White Leather 58"L x 22"D x 17"H

E-3 South Beach Bench

White Leather

LAREDO... BLACK LEATHER

C-1 Laredo Sofa - Black Leather

SOUTH BEACH ... WHITE LEATHER

E-1 South Beach Sofa -White Leather

C-1 Sofa - Black Leather 77"Lx34"Dx32"H

C-2 Loveseat - Black Leather 54"Lx 34"D x 32"H

C-3 Chair - Black Leather 32"Lx 34"D x 32"H

E-1 Sofa - White Leather 85"Lx 34"D x 32"H

E-2 South Beach Chair

White Leather

E-2 Chair - White Leather 53"Lx 34"D x 32"H

E-3 Bench - White Leather 53"Lx27"Dx16"H



C-2 Laredo Loveseat - Black Leather



C-3 Laredo Chair - Black Leather













MODERN... WHITE LEATHER & CHROME

H-5 Modern Sofa White Leather 72"Lx 31"Dx 26'H

H-6 Modern Chair White Leather 35''Lx 32''D x 27''H



H-5 Modern Sofa



H-6 Modern Chair



CONTEMPO... WHITE OR BLACK LEATHER



I-4 Contempo Curve Sofa Black Leather



- I-2 Contempo Curve Bench White Leather
 - I-5 Contempo Curve Bench Black Leather



- I-3 Contempo Round Ottoman White Leather
 - I-6 Contempo Round Ottoman Black Leather

I-1 Curve Sofa - White Leather 71''L x 34''D x 30''H

I-2 Curve Bench - White Leather 71"L x 34"D x 17"H

I-3 Round Ottoman - White Leather 40''L x 40''D x 17''H I-4 Curve Sofa - Black Leather 71''L x 34''D x 30''H

I-5 Curve Bench - Black Leather 71''Lx 34''Dx 17''H

I-6 Round Ottoman - Black Leather 40°L x 40°D x 17°H











H-1 Monaco Chair Left Corner - White Leather

H-2 Monaco Chair Armless - White Leather

H-3 Monaco Chair Right Corner - White Leather

H-4 Monaco Ottoman White Leather





H-1 White Corner -Left 28.5"Lx 28.5"Dx 27.5"H

H-2 White Armless 28''L x 28.5''D x 27.5''H H-3 White Corner - Right 28.5''L x 28.5''D x 27.5''H

H-4 White Square Ottomam 28''Lx 28''Dx 17''H (Also available in Black)



A-1 Uptown Sofa - Black Suede

A-2 Uptown Loveseat - Black Suede



A-3 Uptown Chair- Black Suede



A-4 Uptown Bench - Black Suede

A-1 Sofa - Black Suede 83"L x 32"D x 32"H

A-2 Loveseat - Black Suede 59"L x 32"D x 32"H A-3 Chair - Black Suede 39'L x 32'D x 32'H

A-4 Bench - Black Suede 61"L x 20"D x 17"H



NEWPORT ... TAN SUEDE



B-1 Newport Sofa - Tan Suede



B-2 Newport Loveseat - Tan Suede



B-3 Newport Chair - Tan Suede

B-1 Sofa - Tan Suede 79''L x 34''D x 32''H B-2 Loveseat - Tan Suede 54''L x 34''D x 32''H

B-3 Chair - Tan Suede 32"L x 34"D x 32"H

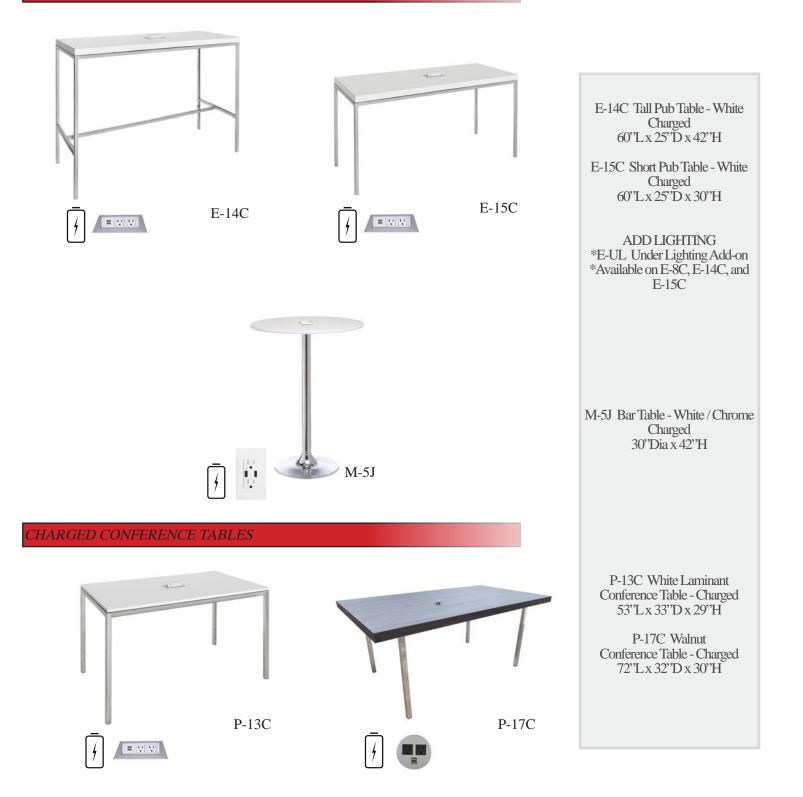


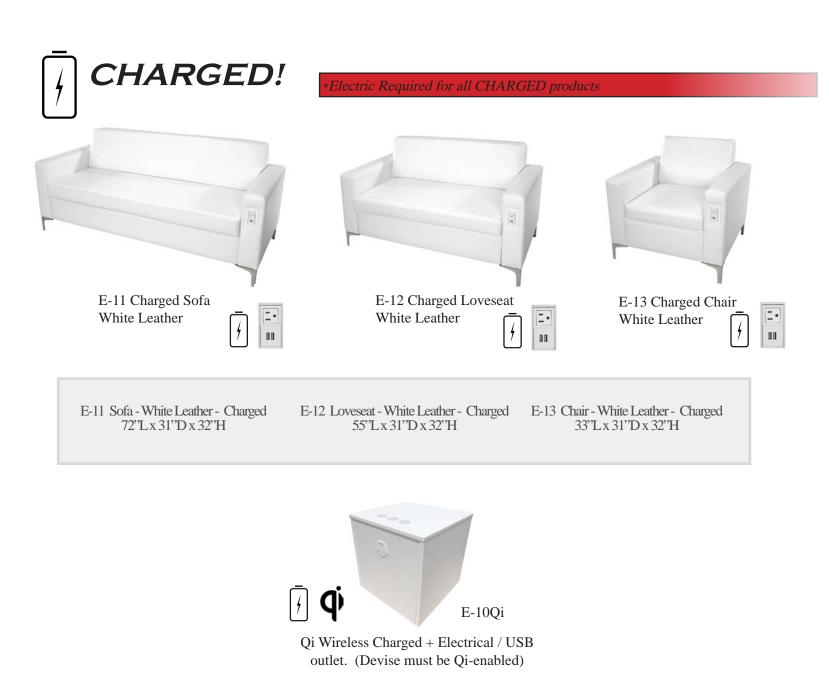
ACCENT CHAIRS...





*Electric Required for all CHARGED products







E-10Qi White Cube End Table Qi + Charged 20''L x 20''D x 20''H

E-8C Cocktail - White Rectangle - Charged 47"L x 23"D x 16"H

OCCASIONAL TABLES...





















I-7 Cocktail - Chrome / Glass 45"L x 32"D x 18"H

I-8 End Table - Chrome / Glass 21''Dia x 21''H A-10 Cocktail - Black / Glass 48°L x 24°D x 17°H

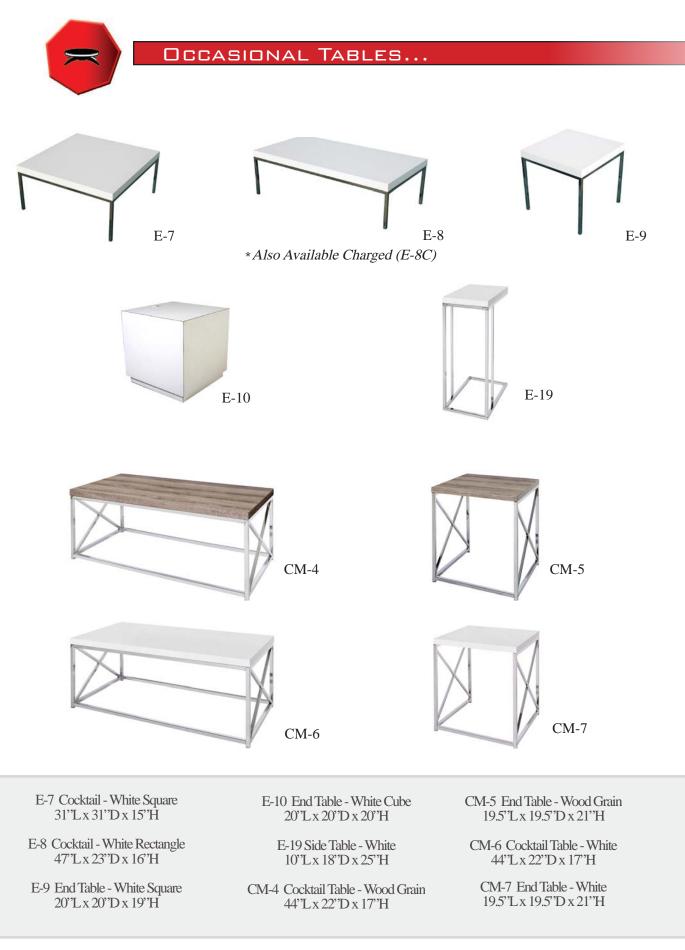
A-11 End Table - Black/Glass 21"L x 21"D x 21"H B-4 Cocktail - Natural 48"L x 24"D x 17"H

B-5 End Table - Natural 24"Dia x 21"H

D-4 Cocktail - Black Square 30'L x 30'D x 16'H

D-5 Cocktail - Black Cylinder 30''Dia x 15''H

D-6 End Table - Black Cube 24"L x 24"D x 20"H



OTTOMANS & BENCHES...





WORK STATIONS...



*Also Available Charged (E-14C)



*Also Available Charged (E-15C)

E-14 Tall Pub Table - White 60'L x 25''D x 42''H

E-15 Short Pub Table - White 60"L x 25"D x 30"H

O-10 Parson Desk - Black 48''L x 24''D x 29''H

J-20 Work Station - Black 57''L x 24''D x 40''H

J-21 Work Station - White 57''L x 24''D x 40''H





26

- L-24 Anaheim Chair White 18"Lx20"Dx36"H
- J-1 Dynamic Chair Black 23^{°°}Lx 24[°]D x 32[°]H
- J-2 Dynamic Chair Green 23[°]Lx 24[°]D x 32[°]H
- J-3 Dynamic Chair Orange 23[°]′Lx24[°]′Dx32[°]H
- J-4 Dynamic Chair White 23[°]Lx 24[°]D x 32[°]H
- L-3 Maple/Chrome Chair 16"Lx 18"Dx 31"H
- L-9B Chair Black/Chrome 16'Lx18''Dx31''H
- L-9R Chair Red/Chrome 16"Lx18"Dx31"H
- L-9W Chair White / Chrome 16'Lx18''Dx31''H
 - K-5 Euro Chair Black 22"Lx23"Dx28"H
 - K-6 Jet Black Chair 16"Lx18"Dx31"H
 - M-16 Gunmetal Chair 18"Lx21"Dx34"H
 - G-14 Glacier Chair -Aquamaine Blue 18"Lx20"Dx31"H
 - G-15 Glacier Chair Smoke Grey 18"Lx20"Dx31"H
- G-16 Glacier Chair Orange 18"Lx20"Dx31"H
 - L-21 Chrome Chair 24"Lx18"Dx29"H
 - M-1 Chair Blue / Black 20''L x 20''D x 32''H
 - M-3 Chair Red/Black 20''L x 20''D x 32''H
- M-3B Chair Black/Black 20"L x 20"D x 32"H





SEATING ... CHAIRS











L-24











K-6



L-9B











L-6 Barstool - Maple / Chrome 16'L x 18''D x 42''H

L-12W Barstool - White / Chrome 16'L x 18''D x 42''H

L-12B Barstool - Black / Chrome 16''L x 18''D x 42''H

L-12R Barstool - Red / Chrome 16'L x 18''D x 42''H

G-11 Glacier Stool Aquamarine Blue - Adjust 16"L x 17"D x 30-38"H

G-12 Glacier Stool Smoke Grey - Adjust 16"L x 17"D x 30-38"H

G-13 Glacier Stool Orange - Adjust 16"L x 17"D x 30-38"H

L-18 Swivel Stool White / Chrome - Adjust 15"L x 15"D x 25"- 33"H

L-18B Swivel with Back White / Chrome - Adjust 23''L x 17''D x 42''H

L-19 Swivel Stool Black / Chrome - Adjust 15"L x 15"D x 25"- 33"H

L-25 Black / Chrome Adjustable L-25W - White / Chrome 21''L x 21''D x 32''H

> M-6 Curve Barstool White / Chrome - Adjust 17"L x 18"D x 35"H

> M-14 Crescent Stool White / Chrome - Adjust 22''L x 19''D x 40''H

L-23 Stool - Chrome 20''L x 16''D x 39''H

M-15 Gunmetal Barstool 18"L x 18"D x 29"H

K-10 Euro Stool - Black 21"L x 20"D x 41"H

K-11 Jet Black Stool 16"L x 18"D x 42"H

M-4 Barstool - Red/Black 20"L x 22"D x 45"H -Swivel

M-4B Barstool - Black / Black 20"L x 22"D x 45"H - Swivel

M-2 Barstool - Blue / Black 20"L x 22"D x 45"H - Swivel



SEATING ... BARSTOOLS





















G-12









K-11



M-4 Red / Black M-4B Black / Black M-2 Blug/ Black



N-1 Pedestal - Black 12''L x 12''D x 30''H

N-2 Pedestal - Black 12"L x 12"D x 36"H

N-3 Pedestal - Black 12"L x 12"D x 42"H

N-4 Pedestal - Grey 12"L x 12"D x 30"H

N-5 Pedestal - Grey 12''L x 12''D x 36''H

N-6 Pedestal - Grey 12''L x 12''D x 42''H

N-7 Pedestal - Black 18"L x 18"D x 36"H

N-8 Pedestal - Black 18"L x 18"D x 42"H

N-9 Pedestal - Grey 18''L x 18''D x 36''H

N-10 Pedestal - Grey 18"L x 18"D x 42"H

N-15 Pedestal - White 18"L x 18"D x 36"H

N-16 Pedestal - White 18"L x 18"D x 42"H

N-11 Pedestal - Black 24"L x 24"D x 42"H

N-12 Pedestal - Grey 24"L x 24"D x 42"H

N-13 Locking Pedestal - Black 24"L x 24"D x 42"H

N-13C Locking Pedestal - Black (Charged) 24"L x 24"D x 42"H

N-14 Locking Pedestal - White 24"L x 24"D x 42"H

N-14 C Locking Pedestal - White (Charged) 24"L x 24"D x 42"H

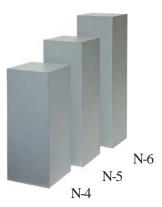






DISPLAY PEDESTALS & KIOSKS...









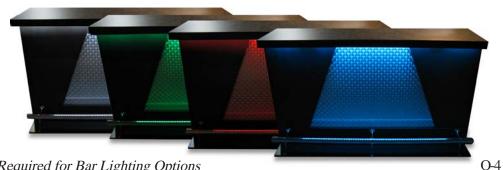












*Electric Required for Bar Lighting Options

BARS & RECEPTION COUNTERS...





O-1 Martini Bar 50''Lx 50''D x 47''H

O-2 Martini Bar with Colored Lighting. 50''L x 50''D x 47''H

O-3 Cosmopolitan Bar 72''L x 27''D x 42''H

O-4 Cosmopolitan Bar with Lighting Option 72"L x 27"D x 42"H

O-5 Reception Counter - Black 48"L x 16"D x 42"H

O-6 Contour Counter with Literature Holder - Black 45''Lx21''Dx41''H

O-7 Contour Counter with Literature Holder - Grey 45''L x 21''D x 41''H





O-5

O-2







O-7

P-17 6.ft Walnut 72''L x 32''D x 30''H

P-17C 6.ft Walnut - (Powered) 72''L x 32''D x 30''H

> P-1 6ft Maple 72''L x 36''D x 29''H

> P-2 8ft Maple 96''L x 48''D x 29''H

P-3 6ft Mahogany 72''L x 36''D x 29''H

P-4 8ft Mahogany 96''L x 48''D x 29''H

P-5 10ft Mahogany 120''L x 48''D x 29''H

P-6 6ft Honey Oak 72''L x 36''D x 29''H

P-6B 6ft Honey Oak - (Powered) 72''L x 36''D x 29''H

P-6C 8ft Honey Oak - (Powered) 96'L x 36'D x 29'H

P-7 6ft Black Oval 72"L x 36'D x 29"H

P-8 8ft Black Oval 96'L x 48''D x 29''H

P-9 10ft Black Oval 120''L x 48''D x 29''H

P-10 6ft Grey Oval 72"L x 36"D x 29"H

P-11 8ft Grey Oval 96'L x 48''D x 29''H

P-13 White Frosted Glass 53"L x 33"D x 29"H

P-14 42" Round Honey Oak 42"'Dia x 29"H P-14C (Powered)

P-15 42" Round Mahogany 42" Dia x 29"H

P-13C White Laminant (Powered) 53''L x 33''D x 29''H



CONFERENCE TABLES...



P-15

= 12 12

P-13C - Charged

P-14 P-14C - Charged

CONFERENCE CHAIRS...







Q-5



Q-3F







Q-12



Q-13

Q-7

Q-1 Leather Executive - Black 25"L x 28"D x 43"H

Q-3F Leather Executive-White 27"L x 26"D x 43"H

> Q-4 Leather Izzo - Black 25"L x 28"D x 42"H

> Q-5 Jr. Executive - Black 24"L x 25"D x 38"H

Q-6 Jr. Executive - Grey 24"L x 25"D x 38"H

Q-7 Sled Chair - Black 24"L x 24"D x 32"H

Q-8 Sled Chair - Grey 24"L x 24"D x 32"H

Q-9 Breuer Chair - Black / Chrome 19"L x 23"D x 31"H

Q-10 Breuer Chair - Grey / Chrome 19''L x 23''D x 31''H

Q-4

Q-8

Q-14

Q-11 Drafting Stool - Black 20"L x 23"D x 51"H Seat Height 23"-33"H Adj

Q-12 Drafting Stool - Grey 20°L x 23°D x 51°H Seat Height 23°-33°H Adj

Q-13 Secretarial Chair - Black 20'L x 23''D x 36'H Seat Height 16''-21''H Adj

Q-14 Secretarial Chair - Grey 20"L x 23"D x 36"H Seat Height 16"-21"H Adj

34

O-25 Park Bench - Black 50"L x 21"D x 35"H

O-26 Boxwood Hedge Wall 48"L x 12"D x 48"H

O-22 Stanchion Pole - Chrome 39" H

O-23 Stanchion Rope 6.5' Burgundy

O-24 Stanchion Rope 6.5' Black

O-11 Refrigerator 20°L x 20°D x 34"H 115 Volts / 155.25 Watts

O-12 Coat Rack 21"x 21" Base x 68"H

A-12 Floor Lamp - Silver 72"H

O-13 Free Standing Mirror 20"W x 58"H

O-14 Literature Stand 6 pocket 10"L x 9"H x 64"H

O-15 Folding Literature Stand Silver 11''Lx 15''D x 60''H

O-16 Folding Literature Stand Black 11"Lx 15"Dx 60"H

O-20 Universal Tablet Stand Adjustable from 24.8"-42.5"H

O-21 New Age Tablet Stand 14"H - 44.5"H

O-14





O-20

O-21

ACCESSORIES...

0-15



0-16









R-11

B612

S-10R Rustic Desk / Black 60"Lx32"Dx30"H

S-11R Rustic 2 Drawer Filing Cabinet 18"L x 20"D x 20"H

S-1 Desk - Natural / Black 60''L x 30''D x 29''H

S-2 Credenza - Natural / Black 60''L x 20''D x 29''H

S-3 Desk - Honey Oak 60''L x 30''D x 29''H

S-4 Credenza - Honey Oak 60°Lx20°Dx29°H

S-5 Desk - Mahogany 60°Lx30°Dx29°H

S-6 Credenza - Mahogany 60''L x 20''D x 29''H





S-2











ltem Number	Description	Dimensions	Advance Price	Standard Price
A-1	Black Suede Sofa	83"L x 32"D x 32"H	\$659.00	\$791.00
A-2	Black Suede Loveseat	59"L x 32"D x 32"H	\$597.00	\$717.00
A-3	Black Suede Chair	39"L x 32"D x 32"H	\$419.00	\$503.00
A-4	Black Suede Bench	61"L x 20"D x 17"H	\$374.00	\$449.00
A-10	Black/Glass Cktl Table	48"Lx 24"D x 17"H	\$276.00	\$332.00
A-11	Black/Glass End Table	21"L x 21"D x 21"H	\$250.00	\$300.00
A-12	Black Floor Lamp	72"H	\$134.00	\$160.00
B-1	Tan Suede Sofa	79"L x 34"D x 32"H	\$659.00	\$791.00
B-2	Tan Suede Loveseat	54"L x 34"D x 32"H	\$597.00	\$717.00
B-3	Tan Suede Chair	32"L x 34"D x 32"H	\$419.00	\$503.00
B-4	Natural Cktl Table	48"L x 24"D x 17"H	\$276.00	\$332.00
B-5	Natural End Table	24"Dia x 21"H	\$250.00	\$300.00
C-1	Black Leather Sofa	77"L x 34"D x 32"H	\$659.00	\$791.00
C-2	Black Leather Loveseat	54"L x 34"D x 32"H	\$597.00	\$717.00
C-3	Black Leather Chair	32"L x 34"D x 32"H	\$419.00	\$503.00
C-4	White Leather Sofa	79.5"L x 32"D x 34.5"H	\$573.00	\$659.00
C-4C	White Leather Sofa w/charging Console	87"L x 32"D x 34.5"H	\$631.00	\$726.00
C-5	White Leather Loveseat	56"L x 32"D x 34.5"H	\$516.00	\$594.00
C-5C	White Leather Loveseat w/Charging Console	63.5"L x 32"D x 34.5"H	\$573.00	\$659.00
C-6	White Leather Chair	33"L x 32"D x 34.5"H	\$419.00	\$503.00
CM-1	Cordoba Black Leather Sofa	80"L x 31"D x 33"H	\$659.00	\$791.00
CM-2	Cordoba Black Leather Loveseat	56"L x 31"D x 33"H	\$597.00	\$717.00
CM-3	Cordoba Black Leather Chair	33"L x 31"D x 33"H	\$419.00	\$503.00
CM-4	Wood Grain Rectangle Cktl Table	44"L x 22"D x 17"H	\$276.00	\$332.00
CM-5	Wood Grain Square End Table	19.5"L x 19.5"D x 21"H	\$250.00	\$300.00
CM-6	White Rectangle Cktl Table	44"L x 22"D x 17"H	\$276.00	\$332.00
CM-7	White Square End Table	19.5"L x 19.5"D x 21"H	\$250.00	\$300.00
D-4	Black Cube Cktl Table	30"L x 30"D x 16"H	\$286.00	\$343.00
D-5	Black Round Cktl Table	30"Dia x 15"H	\$286.00	\$343.00
D-6	Black Cube End Table	24"L x 24"D x 20"H	\$259.00	\$311.00
E-1	White South Beach Leather Sofa	85"L x 34"D x 32"H	\$794.00	\$953.00
E-2	White South Beach Leather Chair	53"L x 34"D x 32"H	\$509.00	\$611.00
E-3	White S. Beach Leather Bench	53"L x 27"D x 16"H	\$374.00	\$449.00
E-4	Red South Beach Leather Sofa	77"L x 34"D x 32"H	\$794.00	\$953.00
E-5	Red South Beach Leather Chair	53"L x 34"D x 32"H	\$509.00	\$911.00
E-6	Red South Beach Leather Bench	53"L x 27"D x 16"H	\$374.00	\$449.00
E-7	White Square Cktl Table	31"L x 31"D x 15"H	\$267.00	\$320.00
E-8	White Rectangle Cktl Table	47"L x 23"D x 16"H	\$267.00	\$320.00



ltem Number	Description	Dimensions	Advance Price	Standard Price
E-8C	White Rect. Cktl Table-Charged	47"L x 23"D x 16"H	\$370.00	\$425.00
E-9	White Square End Table	20"L x 20"D x 19"H	\$250.00	\$300.00
E-10	White Cube End Table	20"L x 20"D x 20"H	\$349.00	\$419.00
E-10Qi	White Cube Qi End Table - Electric & USB	20"L x 20"D x 20"H	\$318.00	\$382.00
E-11	White Sofa w/Outlet – Charged	72"L x 31"D x 32"H	\$923.00	\$1,107.00
E-12	Wht Loveseat w/Outlet-Charged	55"L x 31"D x 32"H	\$768.00	\$921.00
E-13	White Chair w/outlet –Charged	33"L x 31"D x 32"H	\$613.00	\$735.00
E-14	Tall White Pub Table	60"L x 25"D x 42"H	\$582.00	\$698.00
E-14C	Tall White Pub Table – Charged	60"L x 25"D x 42"H	\$675.00	\$810.00
E-U4L	Under-lighting Add-on	Add-on	\$75.00	\$90.00
E-15	Short White Pub Table	60"L x 25"D x 30"H	\$543.00	\$652.00
E-15C	Short White Pub Table-Charged	60"L x 25"D x 30"H	\$638.00	\$766.00
E-18	White Aspen Leather Chair	30.5"L x 28"D x 30"H	\$410.00	\$492.00
E-19	White & Chrome Side Table	10"L x 18"D x 25"H	\$134.00	\$160.00
F-1	Barcelona Chair Red	31"L x 35"D x 33"H	\$562.00	\$674.00
F-2	Barcelona Ottoman Red	24"L x 24"D x 17"H	\$286.00	\$343.00
F-3	Barcelona Chair White	31"L x 35"D x 33"H	\$562.00	\$674.00
F-4	Barcelona Ottoman White	24"L x 24"D x 17"H	\$286.00	\$343.00
F-5	Barcelona Chair Black	31"L x 35"D x 33"H	\$562.00	\$674.00
F-6	Barcelona Ottoman Black	24"L x 24"D x 17"H	\$286.00	\$343.00
F-7	Black Stage Chair	27"L x 23"D x 35"H	\$287.00	\$345.00
F-8	Burgundy Stage Chair	27"L x 23"D x 35"H	\$287.00	\$345.00
F-9	White Stage Chair	27"L x 23"D x 35"H	\$287.00	\$345.00
F-10	Carbon Grey Guest Chair Removal Swivel Tblt	30"L x 32"D x 33"H	\$384.00	\$461.00
G-11	Glacier Stool-Aquamarine Blue Adjust	16" L x 17"D x 30-38"H	\$206.00	\$247.00
G-12	Glacier Stool - Smoke Grey Adjust	16" L x 17"D x 30-38"H	\$206.00	\$247.00
G-13	Glacier Stool - Orange Adjust	16" L x 17"D x 30-38"H	\$206.00	\$247.00
G-14	Glacier Chair-Aquamarine Blue	18"L x 20"D x 31"H	\$192.00	\$230.00
G-15	Glacier Chair - Smoke Grey	18"L x 20"D x 31"H	\$192.00	\$230.00
G-16	Glacier Chair - Orange	18"L x 20"D x 31"H	\$192.00	\$230.00
H-1	Left Corner Chair - White Leather	28.5"L x 28.5"D x 27.5"H	\$210.00	\$252.00
H-2	Armless Chair - White Leather	28"L x 28.5"D x 27.5"H	\$210.00	\$252.00
H-3	Right Corner Chair - White Leather	28.5"L x 28.5"D x 27.5"H	\$210.00	\$252.00
H-4	Square Ottoman - White Leather	28"L x 28"D x 17"H	\$210.00	\$252.00
H-4B	Square Ottoman - Black Leather	28"L x 28"D x 17"H	\$210.00	\$252.00
H-5	White/Chrome Sofa	72"L x 31"D x 26"H	\$594.00	\$712.00
H-6	White/Chrome Chair	35"L x 32"D x 27"H	\$354.00	\$425.00
H-7	Curved Loveseat - White Leather	67"L x 32"D x 31"H	\$624.00	\$749.00



Item	Description	Dimensions	Advance	Standard
Number			Price	Price
H-8	Convex Loveseat - White Loveseat	67"L x 32"D x 31"H	\$624.00	\$749.00
H-9	Wedge/Ottoman Table - Powered	14.5"L x 32"D x 18"H	\$200.00	\$240.00
H-10	Curved Bench - White Leather Powered	58"L x 22"D x 17"H	\$234.00	\$281.00
I-1	White Leather Curve Sofa	71"L x 34"D x 30"H	\$758.00	\$910.00
I-2	White Leather Curve Bench	71"L x 34"D x 17"H	\$490.00	\$588.00
I-3	White Leather Round Ottoman	40"L x 40"D x 17"H	\$374.00	\$449.00
I-4	Black Leather Curve Sofa	71"L x 34"D x 30"H	\$758.00	\$910.00
I-5	Black Leather Curve Bench	71"L x 34"D x 17"H	\$490.00	\$588.00
I-6	Black Leather Round Ottoman	40"L x 40"D x 17"H	\$374.00	\$449.00
I-7	Chrome/Glass Cocktail Table	45"L x 32"D x 18"H	\$312.00	\$374.00
I-8	Chrome/Glass End Table	21"Dia x 21"H	\$276.00	\$332.00
I-9	White/Chrome Glove Chair	30"L x 30"D x 32"H	\$438.00	\$525.00
J-1	Black Dynamic Chair	23"L x 24"D x 32"H	\$224.00	\$268.00
J-2	Green Dynamic Chair	23"L x 24"D x 32"H	\$224.00	\$268.00
J-3	Orange Dynamic Chair	23"L x 24"D x 32"H	\$224.00	\$268.00
J-4	White Dynamic Chair	23"L x 24"D x 32"H	\$224.00	\$268.00
J-12	Black Cube Ottoman	17"L x 17"D x 17"H	\$169.00	\$203.00
J-13	Orange Cube Ottoman	17"L x 17"D x 17"H	\$169.00	\$203.00
J-14	White Cube Ottoman	17"L x 17"D x 17"H	\$169.00	\$203.00
J-15	Red Cube Ottoman	17"L x 17"D x 17"H	\$169.00	\$203.00
J-16	White Swivel Ottoman	18"Dia x 17.25"H	\$169.00	\$203.00
J-17	Orange Swivel Ottoman	18"Dia x 17.25"H	\$169.00	\$203.00
J-18	Black Swivel Ottoman	18"Dia x 17.25"H	\$169.00	\$203.00
J-19	Rustic Bench	59"L x 16"D x 17.5"H	\$374.00	\$449.00
J-20	Black Work Station	57"L x 24"D x 40"H	\$582.00	\$698.00
J-21	White Work Station	57"L x 24"D x 40"H	\$582.00	\$698.00
J-22	White & Chrome Ottoman	18"L x 18.5"D x 18"H	\$126.00	\$151.00
J-23	Black & Chrome Ottoman	18"L x 18.5"D x 18"H	\$126.00	\$151.00
K-1	24" Black Table	24"Dia x 29"H	\$205.00	\$246.00
K-2	30" Black Table	30"Dia x 29"H	\$205.00	\$246.00
K-3	36" Black Table	36"Dia x 29"H	\$233.00	\$280.00
K-4	42" Black Table	42"Dia x 29"H	\$276.00	\$332.00
K-5	Black Euro Chair	22"L x 23"D x 28"H	\$187.00	\$224.00
K-6	Jet Black Chair	16"L x 18"D x 31"H	\$187.00	\$224.00
K-7	24" Black Tall Bar Table	24"Dia x 42"H	\$267.00	\$320.00
K-8	30" Black Tall Bar Table	30"Dia x 42"H	\$267.00	\$320.00
K-9	36" Black Tall Bar Table	36"Dia x 42"H	\$267.00	\$320.00
K-10	Black Bar Stool	21"L x 20"D x 41"H	\$233.00	\$280.00
0		~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	T 100.00	·



Item	Description	Dimensions	Advance	Standard
Number	Description	Dimensions	Price	Price
K-11	Jet Black Bar Stool	16"L x 18"D x 42"H	\$267.00	\$320.00
L-1	30" Maple & Chrome Table	30"Dia x 29"H	\$233.00	\$280.00
L-2	36" Maple & Chrome Table	36"Dia x 29"H	\$250.00	\$300.00
L-3	Maple & Chrome Chair	16"L x 18"D x 31"H	\$224.00	\$268.00
L-4	30" Maple & Chrome Tall Bar Table	30"Dia x 42"H	\$276.00	\$332.00
L-5	36" Maple & Chrome Tall Bar Table	36"Dia x 42"H	\$286.00	\$343.00
L-6	Maple & Chrome Bar Stool	16"L x 18"D x 42"H	\$267.00	\$320.00
L-7	30" Black & Chrome Table	30"Dia x 29"H	\$214.00	\$257.00
L7S	White & Chrome Square Table	30"L x 30"D x 29"H	\$214.00	\$257.00
L-7R	Rustic Square Table	30"L x 30"D x 30"H	\$214.00	\$257.00
L-7W	30" White & Chrome Round Table	30"Dia x 29"H	\$214.00	\$257.00
L-8	36" Black & Chrome Table	36"Dia x 29"H	\$241.00	\$287.00
L-9B	Black/Chrome Chair	16"L x 18"D x 31"H	\$224.00	\$268.00
L-9R	Red/Chrome Chair	16"L x 18"D x 31"H	\$224.00	\$268.00
L-9W	White/Chrome Chair	16"L x 18"D x 31"H	\$224.00	\$268.00
L-10	30" Black/Chrome Tall Table	30"Dia x 42"H	\$276.00	\$332.00
L-11	36" Black/Chrome Tall Table	36"Dia x 42"H	\$286.00	\$343.00
L-12B	Black/Chrome Bar Stool	16"L x 18"D x 42"H	\$267.00	\$320.00
L-12R	Red/Chrome Bar Stool	16"L x 18"D x 42"H	\$267.00	\$320.00
L-12W	White/Chrome Bar Stool	16"L x 18"D x 42"H	\$267.00	\$320.00
L-14	Glass Table / Black Base	42"Dia x 29"H	\$241.00	\$289.00
L-15	Glass Table / Chrome Base	36"Dia x 29"H	\$233.00	\$280.00
L-17	Glass Tall Bar Table / Chrome Base	31.5"Dia x 42"H	\$303.00	\$363.00
L-18	White/Chrome Swivel Stool	15"L x 15"D x 25"-33"H	\$233.00	\$280.00
L-18B	White Swivel Stool w/back	23"L x 17"D x 42"H	\$286.00	\$343.00
L-19	Black/Chrome Swivel Stool	15"L x 15"D x 25"-33"H	\$233.00	\$280.00
L-20	30" Chrome Table	30"Dia x 29"H	\$241.00	\$289.00
L-21	Chrome Chair	24"L x 18"D x 29"H	\$224.00	\$268.00
L-22	30" Chrome Tall Bar Table	30"Dia x 42"H	\$286.00	\$343.00
L-23	Chrome Bar Stool	20"L x 16"D x 39"H	\$267.00	\$320.00
L-24	White & Chrome Anaheim Chair	18"L x 20"D x 36"H	\$224.00	\$268.00
L-25	Black & Chrome Adjustable Bar Stool	21"L x 21"D x 32"H	\$206.00	\$247.00
M-1	Blue/Black Chair	20"L x 20"D x 32"H	\$224.00	\$268.00
M-2	Blue/Black Bar Stool	20"L x 22"D x 45"H	\$267.00	\$320.00
M-3	Red/Black Chair	20"L x 20"D x 32"H	\$224.00	\$268.00
M-3B	Black / Black Chair	20"L x 20"D x 32"H	\$224.00	\$268.00
M-4	Red/Black Bar Stool	20"L x 22"D x 45"H	\$267.00	\$320.00
M-4B	Black/Black Bar Stool	20"L x 22"D x 45"H	\$267.00	\$320.00



ltem	Description	Dimensions	Advance	Standard
Number	Description	Dimensions	Price	Price
M-5	30″ Wht/Chrm Tall Table	30"Dia x 42"H	\$272.00	\$326.00
M-5J	30" Wht/Chrm Tall Table - Powered	30"Dia x 42"H	\$314.00	\$377.00
M-5R	Rustic Square Tall Table	30"L x 30"D x 42"H	\$272.00	\$326.00
M-5S	White Square Tall Table	30"L x 30"D x 42"H	\$272.00	\$326.00
M-6	White & Chrome Curve Bar Stool	17"L x 18"D x 35"H	\$286.00	\$343.00
M-14	White & Chrome Crescent Stool	22"L x 19"D x 40"H	\$286.00	\$343.00
M-15	Gunmetal Bar Stool	18"L x 18"D x 29"H	\$267.00	\$320.00
M-15R	Gunmetal Bar Stool - Red	18"L x 18"D x 29"H	\$180.00	\$216.00
M-150	Gunmetal Bar Stool - Orange	18"L x 18"D x 29"H	\$180.00	\$216.00
M-15Y	Gunmetal Bar Stool - Yellow	18"L x 18"D x 29"H	\$180.00	\$216.00
M-15B	Gunmetal Bar Stool - Blue	18"L x 18"D x 29"H	\$180.00	\$216.00
M-15G	Gunmetal Bar Stool - Green	18"L x 18"D x 29"H	\$180.00	\$216.00
M-15W	Gunmetal Bar Stool - White	18"L x 18"D x 29"H	\$180.00	\$216.00
M-16	Gunmetal Chair	18"L x 21"D x 34"H	\$224.00	\$268.00
N-1	12x12x30 Black Pedestal	12"L x 12"D x 30"H	\$267.00	\$320.00
N-2	12x12x36 Black Pedestal	12"L x 12"D x 36"H	\$286.00	\$343.00
N-3	12x12x42 Black Pedestal	12"L x 12"D x 42"H	\$303.00	\$363.00
N-4	12x12x30 Grey Pedestal	12"L x 12"D x 30"H	\$267.00	\$320.00
N-5	12x12x36 Grey Pedestal	12"L x 12"D x 36"H	\$286.00	\$343.00
N-6	12x12x42 Grey Pedestal	12"L x 12"D x 42"H	\$303.00	\$363.00
N-7	18x18x36 Black Pedestal	18"L x 18"D x 36"H	\$321.00	\$386.00
N-8	18x18x42 Black Pedestal	18"L x 18"D x 42"H	\$338.00	\$406.00
N-9	18x18x36 Grey Pedestal	18"L x 18"D x 36"H	\$321.00	\$386.00
N-10	18x18x42 Grey Pedestal	18"L x 18"D x 42"H	\$338.00	\$406.00
N-11	24x24x42 Black Pedestal	24"L x 24"D x 42"H	\$357.00	\$428.00
N-12	24x24x42 Grey Pedestal	24"L x 24"D x 42"H	\$357.00	\$428.00
N-13	24x24x42 Black w/Locking Door	24"L x 24"D x 42"H	\$490.00	\$588.00
N-13C	24x24x42 Black w/Locking Door-Powered	24"L x 24"D x 42"H	\$597.00	\$717.00
N-14	24x24x42 White w/Locking Door	24"L x 24"D x 42"H	\$490.00	\$588.00
N-14C	24x24x42 White w/Locking Door-Powered	24"L x 24"D x 42"H	\$597.00	\$717.00
N-15	18x18x36 White Pedestal	18"L x 18"D x 36"H	\$321.00	\$386.00
N-16	18x18x42 White Pedestal	18"L x 18"D x 42"H	\$338.00	\$406.00
0-1	Martini Bar	50"L x 50"D x 47"H	\$1,357.00	\$1,628.00
0-2	Martini Bar w/Light Kit	50"L x 50"D x 47"H	\$1,512.00	\$1,814.00
0-3	Cosmopolitan Bar	72"L x 27"D x 42"H	\$1,329.00	\$1,595.00
0-4	Cosmo Bar w/Light Kit	72"L x 27"D x 42"H	\$1,512.00	\$1,914.00
0-5	Reception Counter	48"L x 16"D x 42"H	\$366.00	\$439.00
O-6	Contour Counter w/Literature Holder Black	45"L x 21"D x 41"H	\$597.00	\$717.00



ltem	Description	Dimensions	Advance	Standard
Number			Price	Price
0-7	Contour Counter w/Literature Holder Grey	45"L x 21"D x 41"H	\$597.00	\$717.00
0-10	Parson Desk	48"L x 24"D x 29"H	\$349.00	\$419.00
0-11	Refrigerator	20"L x 20"D x 34"H	\$312.00	\$374.00
0-12	Coat Rack	21" x 21" Base x 68"H	\$179.00	\$214.00
0-13	Free Standing Mirror	20"W x 58"H	\$233.00	\$279.00
0-14	Literature Stand Black 6 pockets	10"L x 9"H x 64"H	\$196.00	\$235.00
0-15	Silver Folding Literature Stand	11"L x 15"D x 60"H	\$259.00	\$311.00
0-16	Black Folding Literature Stand	11"L x 15"D x 60"H	\$259.00	\$311.00
0-21	New Age Tablet Stand	44.5"H x 14" Dia Base	\$174.00	\$209.00
O-20	Universal Tablet Stand	Adj. from 29"H - 43.5"H	\$196.00	\$235.00
0-22	Chrome Stanchion	39"H	\$78.00	\$93.00
0-23	Burgundy Rope	6.5' Burgundy	\$47.00	\$56.00
0-24	Black Rope	6.5' Black	\$47.00	\$56.00
0-25	Black Park Bench	50"L x 21"D x 35"H	\$261.00	\$313.00
O-26	Boxwood Hedge Wall	48"L x 12"D x 48" H	\$451.00	\$541.00
P-1	6' Maple Conf Table	72"L x 36"D x 29"H	\$545.00	\$653.00
P-2	8' Maple Conf. Table	96"L x 48"D x 29"H	\$690.00	\$828.00
P-3	6' Mahogany Conf Table	72"L x 36"D x 29"H	\$545.00	\$653.00
P-4	8' Mahogany Conf Table	96"L x 48"D x 29"H	\$690.00	\$828.00
P-5	10' Mahogany Conf Table	120"L x 48"D x 29"H	\$882.00	\$1,059.00
P-6	6' Honey Oak Conf Table	72"L x 36"D x 29"H	\$545.00	\$653.00
P-6B	6' Honey Oak - Powered	72"L x 36"D x 29"H	\$576.00	\$691.00
P-6C	8' Honey Oak - Powered	96"L x 36"D x 29"H	\$742.00	\$890.00
P-7	6' Black Conf. Table	72"L x 36"D x 29"H	\$517.00	\$620.00
P-8	8" Black Conf. Table	96"L x 48"D x 29"H	\$690.00	\$828.00
P-9	10' Black Conf. Table	120"L x 48"D x 29"H	\$882.00	\$1,059.00
P-10	6' Grey Conf. Table	72"L x 36"D x 29"H	\$517.00	\$620.00
P-11	8' Grey Conf. Table	96"L x 48"D x 29"H	\$690.00	\$828.00
P-13	4.4' Wht Frosted Glass Table	53"L x 33"D x 29"H	\$543.00	\$652.00
P-13C	4.4' Wht/Chrm Conf. Table - Powered	53"L x 33"D x 29"H	\$695.00	\$834.00
P-14	42″ Dia. Honey Oak Table	42"Dia x 29"H	\$374.00	\$449.00
P-14C	42" Dia. Honey Oak Table - Powered	42"Dia x 29"H	\$421.00	\$505.00
P-15	42" Dia. Mahogany Table	42"Dia x 29"H	\$374.00	\$449.00
P-17	6' Walnut Conf. Table	72"L x 32"D x 30"H	\$474.00	\$569.00
P-17C	6' Walnut Conf. Table - Powered	72"L x 32"D x 30"H	\$534.00	\$641.00
Q-1	Leather Executive Chair	25"L x 28"D x 43"H	\$349.00	\$419.00
Q-3F	White Leather Executive Chair	25"L x 28"D x 42"H	\$428.00	\$514.00
Q-4	Black Leather Executive Chair	25"L x 28"D x 42"H	\$428.00	\$514.00



ltem Number	Description	Dimensions	Advance Price	Standard Price
Q-5	Blk. Jr. Exec. Chair	24"L x 25"D x 38"H	\$295.00	\$354.00
Q-6	Grey Jr. Exec. Chair	24"L x 25"D x 38"H	\$295.00	\$354.00
Q-7	Black Sled Chair	24"L x 24"D x 32"H	\$250.00	\$300.00
Q-8	Grey Sled Chair	24"L x 24"D x 32"H	\$250.00	\$300.00
Q-9	Blk./Chrome Breuer Chair	19"L x 23"D x 31"H	\$224.00	\$268.00
Q-10	Grey/Chrm Breuer Chair	19"L x 23"D x 31"H	\$224.00	\$268.00
Q-11	Black Drafting Stool	20"L x 23"D x 51"H	\$267.00	\$320.00
Q-12	Grey Drafting Stool	20"L x 23"D x 51"H	\$267.00	\$320.00
Q-13	Black Secretarial Chair	20"L x 23"D x 36"H	\$224.00	\$268.00
Q-14	Grey Secretarial Chair	20"L x 23"D x 36"H	\$224.00	\$268.00
R-1	Black Etagere - Glass Shelves	30"L x 14"D x 67"H	\$286.00	\$343.00
R-2	Chrome Etagere - Glass Shelves	30"L x 14"D x 67"H	\$286.00	\$343.00
R-3	42" Grey Bookcase	36"L x 12"D x 48"H	\$233.00	\$280.00
R-4	42" Black Bookcase	36"L x 12"D x 48"H	\$233.00	\$280.00
R-5	72" Grey Bookcase	36"L x 12"D x 72"H	\$267.00	\$320.00
R-6	72" Black Bookcase	36"L x 12"D x 72"H	\$267.00	\$320.00
R-7	2-Dr. Grey File Cabinet	15"L x 26.5"D x 28.5"H	\$233.00	\$280.00
R-8	2-Dr. Black File Cabinet	15"L x 25"D x 28.5"H	\$233.00	\$280.00
R-9	4-Dr. Black File Cabinet	15"L x 25"D x 52"H	\$256.00	\$307.00
R-10	42" Grey Storage Cabinet	36"L x 18"D x 42"H	\$256.00	\$307.00
R-11	42" Black Storage Cabinet	36"L x 18"D x 42"H	\$256.00	\$307.00
R-12	72" Black Storage Cabinet	36"L x 18"D x 72"H	\$303.00	\$363.00
S-1	Natural/Black Desk	60"L x 30"D x 29"H	\$628.00	\$754.00
S-2	Natural/Black Credenza	60"L x 20"D x 29"H	\$559.00	\$670.00
S-3	Honey Executive Desk	60"L x 30"D x 29"H	\$628.00	\$754.00
S-4	Honey Credenza	60"L x 20"D x 29"H	\$559.00	\$670.00
S-5	Mahogany Desk	60"L x 30"D x 29"H	\$628.00	\$754.00
S-6	Mahogany Credenza	60"L x 20"D x 29"H	\$599.00	\$670.00
S-10R	Rustic / Black Office Desk	60"L x 32"D x 30"H	\$438.00	\$526.00
S-11R	2 Drawer Rustic File Cabinet	18"L x 20"D x 20"H	\$300.00	\$360.00



MRO & Flight Operations IT Conference

March 11 - 13, 2020 Hilton Miami Downtown

DISCOUNT DEADLINE: FEBRUARY 25, 2020

Item #	Description	Qty.	Price	Total

- Check or credit card must accompany order.
- 25% cancellation will be applied if cancelled 7 days prior to event opening.
- 100% cancellation will be applied if canceled 3 days prior to delivery.

Sub Total	
7% Sales Tax	
Total Due	

• All show site orders are subject to a 30% Late Fee.

Please fax order to 305-751-1298 or email order to info@expocci.com along with your Payment Policy form.

Thank you for your order!

Company Name	Booth
Contact Name	Phone
Email	Mobile #